

Curriculum Vitae

Contact information

Name: **Mona Mohamed Zaki Mohamed**
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Career Objective

Seeking a position, that enables me to utilize my skills to achieve organization's goals, fulfills my personal ambitious.

Education

2004 -2008: Bachelor of science– Cairo University, **Major:** Special Chemistry, **Grade:** Very Good with honor (81%).

2008 - 2009: Finish the pre-master year in physical chemistry faculty of science, Cairo University.

2009 until now: preparing the master (scholarship from the Academy of Scientific Research and Technology).

Training

- Training Course in the Micro-analytical Centre, Cairo University on **HPLC, GC, Atomic Absorption, Mass spectra**, in august2006.
- Training in Cairo Oil Refining Company from "1/8/2007 till 30/8/2007", on **environmental analysis and OSHA program**.
- Training in the Holding Company for Biological Products and Vaccines (VACSERA) from "1/7/2007 till 15/7/2007" on **Quality Assurance**.
- Attend 6-month training courses "1/10/2009 till 31/3/2010" granted from the Academy of Scientific Research and Technology in the following :
 - **Soft skills** (Communication skills, Time Management, Stress Management , Motivation , Advanced Writing, project Management ,Total Quality Management, Intellectual property, Science Ethics, International Publishing, How to Compete for a Research Fund
 - **Metal forming , Mechanical Testing and Nanoscience** (in Institute of Metallurgical Research and Development)
 - **Lab Safety**(by NAMRO)

- **Remote Sensing and Geographic Information Systems** (in National Authority for Remote Sensing and Space Sciences)
- **Environmental Analysis**(in Modern Academy)
- **Instrumental Analysis** in GC, HPLC, PCR ,ELIZA , SEM ,TEM (in Ain -Shams University)
- **Petroleum Analysis** (in Egyptian Petroleum research Institute).

Languages:

- Arabic: Native language.
- English: Good command, oral and written, TOEFL score: 613(2010).
- German: Basic knowledge, oral and written.
- Spanish: beginner.

Computer skills:

- ICDL certificate.
- Microsoft Office 2003 and 2007 (Excel, Word, Access, Project Management, Power Point, Outlook) and good Internet Knowledge.
- Programming using C++ (Basics).

Personal skills

- Good communication skills, dynamic, and able to work in a group or individually according to job requirement.
- Interactive and fast enough to learn new technologies.

Achievements and extracurricular activities

- **Won a Master Scholarship** from the Scientific Research Academy.
- **Head of a Committee for volunteer and development activities** in the University.
- **Member in NGO's "Resala" and "Bedaya"** for charity activities.

Personal interests

- Reading (cosmology, communication, social literature)
- Listening music specially lute.
- Social and developmental activities.

Additional information

Date of birth : 15/9/1986 in Cairo
 Marital Status : Single
 Nationality : Egyptian

References available upon request